

STAFF ATTORNEY

American Tower Corporation

Woburn

The Team

We are seeking a Staff Attorney to join American Tower's U.S. Tower division's Legal department. The Legal team negotiates, drafts, and reviews legal agreements relative to real estate transactions and the administration of same. Day to day, you will prepare all documents relating to tenant licenses, ground leases, easements, and the resolution of issues that may impact a pending customer application or ground lease negotiation. As a Staff Attorney, you will partner cross-functionally to review and provide legal analyses of contract terminations, renewals, assignments and responses to contractual defaults.

Our [Core Principles](#) are the foundation of our culture, and we're focused on achieving continued success by thinking long-term, leading with values, and creating value with decisions. Come grow your career with us!

What You Can Offer Us

- Develop and maintain a thorough knowledge of applicable customer and/or landowner agreements; regularly communicate with external customers regarding contractual rights and obligations; negotiate resolutions to customer issues related to non-compliance.
- Coordinate and communicate with internal departments to satisfactorily resolve issues with property owners and/or external customers.
- Prepare new license agreements, amendments, ground lease documents, access and utility agreements, use authorization and consent agreements, memoranda of leases, and consent and notice letters in compliance with Company's standards.
- Prepare legal analyses of and negotiate resolution of property owner transactions, customer requests, project permitting, and the adoption of applicable legislation or regulations.
- Help resolve title curative issues, including but not limited to missing deeds, missing memoranda of lease/assignments, utility and access easement issues, mortgages, all liens (except mechanic's), probate issues, improper signature authority, and issues concerning Company entities; work with external title companies in accordance with internal policy.
- Other duties as assigned.

What You Need to Succeed

- Juris Doctor and license to practice law in any state required.
- Between 1–3 years of experience working with contract/license drafting and negotiation strongly preferred.
- Strong negotiation skills; ability to effectively resolve complex issues and conflicts in relation to agreement and contract compliance.
- Attention to detail in the preparation and review of contracts and supporting documents; strong legal drafting skills.
- Strong written and oral communication skills, including the ability to present ideas and suggestions clearly and effectively.
- Ability to work with different functional groups and levels of employees to effectively and professionally achieve results.
- Strong organizational skills; ability to accomplish multiple tasks within the agreed upon timeframes through effective prioritization of duties and functions in a fast-paced environment.

American Tower is proud to be an equal opportunity employer and will not discriminate against an applicant or employee based on age, sex, sexual orientation, gender identity, race, color, creed, religion, national origin or ancestry, citizenship, marital status, familial status, disability, military or veteran status, genetic information, pregnancy or any other characteristic protected under applicable law.

To apply, please send a cover letter and résumé to:

jacquelyn.kublin@americantower.com